

Ochoco West Water and Sanitary Authority
Tuesday, August 11, 2026 @ 6:00 pm
Community Hall 5488 NW Prine Rd. Prineville, OR. 97754
(541) 447-1934

Teams Meeting Link: [OWWSA Regular Board Meeting | Meeting-Join | Microsoft Teams](#)

Board Members: Terms: 2027 (1) Richard Lopez (2) Bob Wolverton (3) Tony Sneath
(4) Vacant **Terms: 2029** (5) Dan Parks (6) Michael Papin (7) Mitch Logan

8-11-2026 Regular Board Meeting Agenda

Meeting Called to Order @

Roll Call

Changes to the Agenda

Approval of Minutes

- 6-25-2026 Special Meeting Minutes
- 7-14-2026 Meeting Minutes
 - Corrected Leslie's full time start date on 7/14/2026 Meeting Minutes
Draft to read 8/16/2026

Horse Barn

- Monthly Report

Staff Reports

- Water
- Sanitary

Financials

- Payroll
- Bills

Old Business

- Vacant OWWSA Board Position
- Professional Services Agreement with Divergent Engineering, Inc. for Spring Box Repair
- Bond Lien filed 7/30/2026 – Applied filing and mailing fees on 5 Bond properties. Total of liens placed: \$5,036.56
- Water rate increase- Urgent!
- Enact new Ordinance No. 2026-01 with housekeeping changes
- Adopt Resolution No. 20260714 - water reconnect fee
- Employee review letter
- June 10, 2025 Regular Board Meeting- Jason Coker, with NRWA, Cybersecurity Circuit Rider, presented a grant program that would pay for critical infrastructure items such as backup generators. A preliminary assessment was performed and presented on July 8, 2025 to the Board for approval to move forward. It was voted on and all Board Members agreed to move forward with a formal assessment. Jason did not get back to us with the formal assessment and documents. Jamie has reached out to the NRWA to see if this program is still available. (see New Business Emergency Plan preparedness)
- **Executive Session Announcement** - ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection.

Regular Board Meeting adjourn@

Executive Session Called to order @

- ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection.

Reconvene Regular Board Meeting @

New Business

- Emergency Plan preparedness discussion:
 - Periodically exercising well is planned monthly.
 - Grizzly Road improvement/Wildfire Preparedness for infrastructure protection and fire safety – Jamie
 - Seek grants for backup generator if power goes out for use on water infrastructure.
 - Have items in place in case we need to respond to fire prior to emergency crews arriving. (fire hoses, water truck, water buffalo, shovels, picks, etc....)
 - Evacuation plan: develop a list of neighbors that might need assistance evacuating and a list of all residents to Emergency Crew.
 - We have mailed an insert out with the billing cycle to all customers that need to be put on the list who needs additional assistance and update contact information for all customers.
- Letter to Homeowners explaining the different roles of POA and Water and Sanitary Authority. – Kathy
- Work cellphone or options for Jamie.
- Kathy bank transfers.

Regular Board Meeting Adjourn @

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the OWWSA meeting. To make your request, please contact Kathy, Leslie or Jamie at the OWWSA Office at 541-447-1934 (voice), or by e-mail to office@owwsa.net