**Ochoco West Water and Sanitary Authority**

**5488 NW Prine Rd.**

**Prineville, OR. 97754**

**(541) 447-1934**

**April 8th, 2025**

**Regular Board Meeting, Community Hall, 6:00 PM**

**Agenda**

**Member Terms**

**2027** (1) Richard Lopez / **2025-**(2) Bob Wolverton /**2025-**(3) Tony Sneath /**2025-**(4) Aiden Humphries

**2025-**(6) Michael Papin

**2025**-(5) Mary Scrocca /**2025-** (7) Tim Smith

**Meeting Called to Order by Mary @**

**Roll Call**

**Changes to the Agenda**

**Approval of Minutes**

March 11th, 2025

**Staff Reports**

* Water: Reports, Cyber Assessment by OWAU
* Sanitary: Reports, Pendelton Conference
* Maintenance: Tree Trimming, General Clean Up (willows on the Dam POA?)

**Financials**

* Payroll
* Bills

**Maintenance Report**

* Meter tubes for meter reading
* Water tracking spreadsheets
* General clean-up - continuous

**Old Business**

* Budget Updates
* Water Conservation Plan
* Update: Vacant Office Position
* Roof estimates
* Water Policy revision
* Employee Policy Handbook
* Backflow device ordinance: Updates
* Restoration Project: Ross Scrocca
* Rental House Agreement review
* Diamond Map:
* OWWSA/POA Update
* 3-5 Year Plan Project List
* Grasshopper System

**New Business**

* RCAC Presentation: Kim Anderson
* Procurement of New Auditing Services
* PrineTime: Change of Email Services
* Credit Card: Payments
* Drainage Project:
* Replacing Water Line from Pumphouse

**Roundtable Discussion**

**Meeting Adjourn @**

**Individuals needing special accommodations such as sign language, foreign language interpreters**

**or equipment for the hearing impaired must request such services at least 48 hours prior to the**

**City Council meeting. To make your request, please contact the OWWSA Office at 541-447-**

**1934 (voice), or by e-mail to owwsa2024@gmail.com**